

CALVARY



Use of Tables

FORM

- General Guidelines -
for use of tables

- Members and regular attendees (minimum of 6 months) may borrow tables.
- Tables may be picked up the day before your event and must be returned the following day.
- Clean tables before returning.
- Anyone interested in using Calvary's tables must fill out this form which will be reviewed and approved by the Lead Pastor/staff. This form must be submitted at least 2 weeks in advance of the date needed. If the date of request interferes with church activities, another date must be chosen.

NAME OF PERSON BORROWING TABLES : _____

PHONE NUMBER : (_____) _____ - _____

DATE REQUESTED : _____

(month)

(date)

(year)

TABLE REQUIREMENTS (please indicate number required) :

_____ Round Tables

_____ Rectangular Tables

- Agreement -

Signatures on this form indicate the agreement of the renter to the "GENERAL GUIDELINES FOR USE OF TABLES" and the approval of the "USE OF TABLES FORM" by Calvary Assembly.

BORROWER'S NAME (print) : _____

SIGNATURE : _____

DATE : _____

FOR OFFICE USE ONLY

APPROVAL FROM (print) : _____

SIGNATURE : _____

DATE : _____